



State of Louisiana
DIVISION OF ADMINISTRATION

OFFICE OF STATE UNIFORM PAYROLL

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April 30, 2003

OFFICE OF STATE UNIFORM PAYROLL MEMORANDUM #2003-60

TO: All ISIS HR Paid Agencies

FROM: Jena W. Cary
Director

SUBJECT: Joint Payroll Workshop

The Office of State Uniform Payroll will conduct an informative payroll workshop in the early fall of 2003 in conjunction with the Internal Revenue Service (IRS), the Social Security Administration (SSA), the State of Louisiana's Social Security Administrator (Linda Yelverton), and some of the retirement systems. This joint effort has resulted from requests received from the IRS to help prepare agencies for IRS compliance audits. Possible topics to be discussed at the workshop include compliance audits, independent contractor vs. employee, fringe benefits, retirement vs. Social Security, Medicare laws, and §218 agreements. There will be a discussion on how these topics interact/impact the ISIS HR system.

This full-day, joint payroll workshop will be held in Baton Rouge with 3-4 different selection dates. The workshop will be geared toward HR and Employee Administration Offices; at least two employees (HR Director and EA Manager) from each agency (personnel area) will be required to attend.

In order to determine the number of attendees to accommodate and the topic choices, please complete the attached questionnaire and return to Kathy Bates via e-mail at kbates@doa.state.la.us by May 19, 2003. Further details will be sent in a future OSUP memorandum.

If you have any questions and/or suggestions regarding the workshop, contact Andrea Hubbard at (225) 342-0715.

JWC:APH: kmb

Attachment
[Joint Payroll Workshop Questionnaire](#)